

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTRE DES DOMAINES, DU CADASTRE
ET DES AFFAIRES FONCIERES

SECRETARIAT GENERAL

DIRECTION DES AFFAIRES GENERALES

REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTRY OF STATE PROPERTY, SURVEYS
AND LAND TENURE

SECRETARIAT GENERAL

DEPARTMENT OF GENERAL AFFAIRS

005257/2021
N° 005257/2021
AVIS D'APPEL D'OFFRES NATIONAL OUVERT
N° MINDCAF/CIPM/2021 du 3 MAR 2021 POUR L'ETUDE EN VUE
DU RENFORCEMENT DE LA FIABILITE DES MAPPES FONCIERES DANS LES
SERVICES DU CADASTRE
PHASE I
en procédure d'urgence

Financement : BIP MINDCAF

Exercice : 2021

Imputation : 55 37 481 03 33 00 01 2029.

1. Objet de l'Appel d'Offres

Le Ministre des Domaines, du Cadastre et des Affaires Foncières lance un Appel d'Offres pour une étude en vue du renforcement de la fiabilité des mappes foncières dans les services du cadastre.

2. Consistance des prestations

Les prestations consistent pour l'essentiel à l'optimisation de l'exploitation et la gestion des mappes foncières en vue de contribuer à la réduction du phénomène de double bornage, chevauchement et superposition de titres fonciers, source de contentieux.

Dans le détail, les activités ci-après devront être réalisées :

N°	Activités
1	Identification et proposition d'une procédure d'apurement.
2	Conception d'un gabarit de structuration des données de la mappe foncière.
3	Elaboration d'une méthodologie de mise en cohérence des mappes entre services.
4	Edition d'un recueil des conflits identifiés et proposition d'un guide stratégique de règlement des conflits.
5	Développement d'une solution logicielle.
6	Conception d'un schéma de transmission et validation des données entre les services.
7	Formation des agents du cadastre
8	Edition et duplication des documents.

3. Délai d'exécution

Le délai d'exécution prévu par le Maître d'Ouvrage pour la réalisation des prestations est de *six (06) mois* à compter de la date de notification de l'ordre de service de démarrage de prestations.

17. Renseignements complémentaires

Les renseignements complémentaires peuvent être obtenus aux heures ouvrables au *Service des Marchés Publics du MINDCAF*, sis au 1^{er} étage de l'Immeuble Ministériel N°2 à Yaoundé, porte N°102.

NB : « Pour tout acte de corruption, bien vouloir appeler ou envoyer un sms au MINMAP aux numéros suivants : 673 20 57 25 / 699 37 07 48 ».

Yaoundé, le 3 MARS 2021

LE MINISTRE DES DOMAINES, DU CADASTRE
ET DES AFFAIRES FONCIERES



Copie :

- MINMAP
- ARMP
- MINDCAF
- Président CIPM/MINDCAF
- Affichage

OPEN NATIONAL INVITATION TO TENDER
NO 5 2 5 7 / ONIT / MINDCAF / CIPM / 2021 OF 3 MAR 2021
FOR STUDIES TO STRENGTHEN THE RELIABILITY OF LAND MAPS IN THE
SURVEYS SERVICES,

PHASE I

In emergency procedure

FINANCING: MINDCAF PIB

FINANCIAL YEAR: 2021

HEAD: 55 37 481 03 33 00 01 2029.

1. Subject of the invitation to tender

The Minister of State, property surveys and Land Tenures calls for tenders for studies to strengthen the reliability of land maps in the Surveys services, phase I.

2. Nature of services

The services consist essentially to the optimization of the use and management of land maps. In order to contribute to the reduction of the phenomenon of double demarcation, overland and overlap of land titles, source of litigation.

In detail the activities below must be carried out:

No	Activities
1	identification and proposal of a clearance procedure
2	Design of a template for structuring the land map data
3	Development of a methodology for consistency of maps between services
4	Edition of a collection identified conflicts and proposal of a strategic guide
5	Development of a software solution
6	Conception of diagram data validation between service
7	Training of Surveys Officers
8	Editing and duplication of documents

3. Execution deadline

The execution deadline provided for by the Contracting Authority for the provision of the services shall be six (06) months.

4. Estimated cost

The estimated cost of the operation following prior studies stands at ICT CFAF 25 000 000 (twenty five million).

5. Participation and origin

Participation in this invitation to tender is open to firm specialized in the development of software solutions capable of operating optimal use and management of land maps, but also to ensure their functionality in Cameroon.

6. Financing

Services forming the subject of this invitation to tender shall be financed by MINDCAF PIB of the 2020 financial year; Budget Head No. 55 37 481 03 33 00 01 2029.

7. Bid bond

Under risk of being rejected, each bidder must include in his administrative documents, a bid bond issued by a first rate-bank approved by the Ministry in charge of Finance featuring on the list in document 12 of the Tender File CFAF 500 000 (five hundred thousand) and valid for thirty (30) days beyond the original date of the validity of the offers.

8. Consultation of Tender File

The file may be consulted during working hours at MINDCAF Public Contracts Service, located on the 1st floor of the Ministerial Building No. 2 in Yaoundé, door No. 102, as soon as this notice is published.

9. Acquisition of the Tender File

The file may be obtained from MINDCAF Public Contracts Service, located on the 1st floor of the Ministerial Building No.2 in Yaoundé, door No. 102, as soon as this notice is published against payment of a non-refundable sum of ICT CFAF 25 000 (fifty thousand), payable at Public Treasure.

10. Submission of tenders

Each tender written in French or English in seven (07) copies, including the original and six (06) copies marked as such, must reach the Public Procurement Service of MINDCAF, no later than _____ at 12 noon and must bear the mention

OPEN NATIONAL INVITATION TO TENDER
NO 5 257 70NIT/MINDCAF/CIPM/2021 OF 13 MAR 2021

FOR STUDIES TO STRENGTHEN THE RELIABILITY OF LAND MAPS IN THE SURVEYS SERVICES,

11. Admissibility of offers

Subject to being rejected, the administrative documents required must be produced in originals or true copies certified by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer, etc.) in accordance with the Special Conditions of the invitation to tender.

These documents must not be older than three (3) months preceding the original date of submission of bids or must not have been established after the signing of the tender notice.

In accordance with the prescriptions of this notice and tender file, any incomplete offer in shall be declared inadmissible. This applies especially to the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

12. Opening of bids

The bids shall be opened in two phase:

- i) Administrative and technical bids, shall be opened on the **14 AVR 2021** at 1pm, in the

conference room located on the 2nd floor of the Ministerial Building No.2 in Yaoundé, door N°235.

Only bidders can attend or be duly represented by a person of their choice.

ii) Opening of financial offers of successful tenderers after the technical evaluation, shall be done upon approval technical evaluation report.

13. Evaluation criteria

a. Eliminary criteria

- falsified documents or false statements;
- absence of bid bond ;
- absence or non-compliance of an administrative document after exhausting the regulatory deadline of 48 hours after the opening of bids;
- non-satisfaction of at least 70% of points of essential criteria;
- absence of management staff with the minimum qualification required;
- absence of the declaration of honor by which the tenderer certifies that he has not abandoned a contract during the three (03) years (2017, 2018,2019).

b. Essential criteria

No.	Criteria	Observation
1	Financial capacity	10
2	References of the tenderer	25
3	Experience of management staff	25
4	Staff training	20
5	Material to mobilize	10
6	Methodological organization and realization drafting of benefits	10

N.B: Only candidates who have totaled at the end of the evaluation a technical score of not less than 70% will be qualified for the opening and examination of their financial offers.

14. Selection method of consultant

The consultant will be chosen by the quality - cost selection methodology (best described) in accordance with the procedures described in this Tender file. The contract will be awarded to the tenderer whose tender has obtained the highest final score.

Final grade N will be calculated by the weighted combination of technical and financial notes in the following formula:

$$N = 70\% \times \text{Technical score (Nt)} + 30\% \times \text{Financial score (Nf)}$$

The financial score (Nf) is obtained as follows:

If Fm is the lowest bid amount, the financial score will be equal to 100 points. The scores of other bidders calculated from the lowest bidder financial score will be obtained by the formula:

$Nf = 100 \times (Fm/F)$

Fm = the amount of the lowest bid

F = the amount of the proposal under consideration

The tenderer with the highest final score will be declared the winner of the contract.

15. Award

The Contracting Authority shall award the Contract to the tenderer whose tender has been found to be substantially in conformity with the tender file and which has the technical and financial capacity to perform the Contract satisfactorily and whose offer has been rated the lowest, including, where appropriate, the discounts offered.

16. Validity of offers

Bidders shall remain committed to their offers for 90 days from the deadline set for the submission of tenders.

17. Complementary information

Complementary information may be obtained during working hours from MINDCAF Public Contracts Service, located on the 1st floor of the Ministerial Building No. 2 in Yaoundé, door No. 102.

N.B: "For any act of corruption, to be as kind as to call or send sms to the MINMAP with the following numbers: 673 20 57 25 / 699 37 07 48".

Yaounde, on the 13 MAR 2021

THE MINISTER OF STATE PROPERTY,
SURVEY AND LAND TENURE



Henri Eyébe Ayiss

Copy:

- MINMAP
- ARMP
- MINDCAF
- Chairperson CIPM/MINDCAF,
- Notice boards